

# Part-Time Custodian/Janitor

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**Basic Function**

To assist the custodian with cleaning inside the church and preparing the church for Sunday.

**Specific Responsibilities**

The part-time custodian will assist the lead custodian on Friday or Saturday by undertaking the following tasks:

- a) Cleaning the bathrooms downstairs and upstairs, and polish 5 drinking fountains.
- b) Vacuum the ground level and lower level carpeting as needed
- c) Cleaning and set up of chairs and tables for scheduled programs while the lead custodian is on vacation or sick
- d) Other duties as assigned by the church administrator

**Accountability**

The janitor works under the direction of the lead custodian but is ultimately responsible to the church administrator.

**Classification**

The part-time custodian/janitor is a regular, part-time, non-exempt position.