

Minister of Music

Basic Function

The church's music ministry seeks to glorify God through celebration in the worship of the church, education through the medium of choir rehearsals and musical leadership, and proclamation in its outreach to the community and to the world. All musicians and choirs shall be supervised by the Minister of Music.

Specific Responsibilities

The Minister of Music serves as a resource to support, foster, and co-ordinate the worship activities of the congregation through congregational, choral, and instrumental music. As a member of the worship planning staff, she/he meets with the clergy to plan and coordinate worship services and related activities. The Minister of Music supervises additional music personnel and meets regularly with the Worship Ministry Group.

- a) Serve as organist at morning worship and such special services as may be required.
- b) Direct the matins choir, the sanctuary choir, and the adult bell choir of the church.
- c) Plan special services of music at Christmas and Easter, and at such other times as may seem desirable.
- d) Arrange for small groups or soloists for the Sundays when the choirs do not sing.
- e) Supervise the director of the children's and youth choirs.
- f) Select, purchase and catalog music for the adult choirs and to assist the youth choir director in selecting music.
- g) Oversee the maintenance of the organ and the pianos in the church.
- h) Serve as a member of the worship ministry group.
- i) Assist in arranging for a substitute musician when not able to be present or for vacation time.
- j) Attend regularly scheduled meetings of staff and other appropriate committees and attend such other committee meetings as may be necessary.
- k) Collaborate in the planning of worship (liturgy, hymns, responses, anthems, etc.)
- l) Cooperate and assist in the preparation of printed bulletins/programs for regular services.
- m) Coordinate all musical offerings at regular and special services of worship.

- n) Attend conferences and conventions of professional organizations that include educational sessions and concerts.

Supervises

The Minister of Music is responsible for the directors of the children's and youth choirs.

Accountability

The Minister of Music will report to the senior pastor and through the senior pastor to the consistory.

Classification

The Minister of Music is a regular, part-time, exempt position.